

WYOMISSING AREA SCHOOL DISTRICT 2013-4557

Minutes February 11, 2013

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mrs. Helm, Mr. Larkin, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mrs. Mason, Mr. Alvarez, Dr. Babb, Dr. Jones, Ms. Lampe, Mrs. Schwenk and Mrs. Smith.

Attendees:

David Kostival, Reading Eagle and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced.

- Curriculum Committee Meeting – February 13, 2013, 2:30 p.m.
- Budget Workshop Meeting – February 20, 2013, 12:00 p.m.
- Facilities Committee Meeting – February 21, 2013, 12:00 p.m.
- School Board Meeting – February 25, 2013, 6:00 p.m.
- Technology Committee Meeting – February 27, 2013, 12:00 p.m.
- Personnel/Policy Committee Meeting – March 5, 2013, 5:00 p.m.
- Finance/Facilities Committee Meeting – March 6, 2013, - 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Butera announced that an Executive Session was held prior to the meeting to discuss personnel and no action was taken.

COMMITTEE REPORTS

- A. Finance – Mrs. Helm reported that the committee met February 6. Preliminary budget figures were reviewed. After much discussion three alternatives were presented to solving the budget deficit. There will be a Budget Workshop Meeting on February 20.
- B. Facilities – Mrs. Bamberger reported that the committee meeting is postponed until February 21 due to Mr. Fries' vacation. She stated that when bids for the boiler room project which contained three components (boiler room, removal of the underground tank, and replacement of the work shed) came in they were 25% higher than anticipated. The committee decided to break down the project into three parts and expedite the boiler project which is the most critical.

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The boiler project also has three additional components that were under consideration (removal of peeling paint possibly containing lead and repainting the room, renovation of the restroom, and replacement of hatch doors). The Board agreed to seek separate bids on the components to determine the actual cost of the mechanical part of the project, realizing that does not mean postponing the other two components.

- C. Curriculum – Mrs. McAvoy announced that the meeting is February 13.
- D. Technology – Mr. Portner reported that the committee met on January 23. Mr. Griscom made a presentation on how technology is enhancing instruction in the classroom He highlighted open source textbooks whereby teachers can create their own textbooks that can be sent to iPads for student use. He also discussed more efficient use of the student management system in the classroom so teachers could access performance data and discipline among other things.
- E. Personnel – Mrs. Seltzer reported that items discussed at the February 5 meeting are on the agenda for approval.
- F. Policy – Mr. Painter reported that there is one policy on the agenda for a first reading that has been revised due to a change in statute. Policy 806 that is under review due to changes in child abuse reporting is being compared with Policy 248.1 for consistency in language. The committee also agreed to a minor change in Policy 249 that was approved at the January 28, Board meeting to change the word “should” to “shall” in reference to teachers reporting incidents of bullying/cyberbullying.
- G. Berks County Intermediate Unit Board Report – Mrs. Seltzer was unable to attend the last meeting so there was no report.
- H. Berks Career & Technology Center Board Report – Mr. Painter reported that the meeting was held January 23. Progress is still being made on the CDL project with anticipated completion in the fall, although there have been some unforeseen issues.
- I. Berks EIT Report – no report.
- J. Wyomissing Area Education Foundation – Mrs. Butera reported there is a meeting tomorrow.
- K. Legislative Report – Mrs. McAvoy reported on Governor Corbett’s budget proposal. He is looking to increase basic subsidy by \$90 million and funding for most other programs will stay the same. He

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is proposing a new Passport for Learning Block Grant however that is dependent on privatization of liquor stores. He is also proposing a major change to the pension system. A free web conference will be held at noon on February 14, to discuss the impact of the state budget.

PUBLIC COMMENT

None

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Seltzer, second by Mr. Portner, the following Curriculum/Technology items were approved:

1. Approved homebound instruction for secondary student ID#200930 from January 25, 2013 to March 8, 2013 for a maximum of 5 hours per week.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

B. FINANCE/ FACILITIES

The Finance and Facilities items were opened for discussion. Mr. Portner asked for more clarification of budget transfers, i.e. itemization of the accounts and the reason for the transfer. Mrs. Davis thanked Carpenter Technology Corp. and the Reynolds for their donations. Mrs. Bamberger asked for clarification of the speech therapy services. Mrs. Vicente responded that this is one of two contracted services we are using while we search for someone to provide the services as a district employee. This is a high demand position with few candidates available. Mr. Painter asked how the district's share of the BCIU budget is determined. It is based on the latest Weighted Average Daily Membership and Aid Ratio figures.

C. PERSONNEL/ POLICY

Upon a motion by Mr. Portner, second by Mrs. McAvoy, the following Personnel/Policy items were approved:

1. RESIGNATION

a. Support Staff

- 1) **Carol Eck**, Special Education Instructional Aide, WHEC, resignation effective January 31, 2013.
- 2) **Meegan Gagnon**, Café/Recess Monitor, WREC, resignation effective February 22, 2013.

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2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Sharon Luyben**, Music Teacher, JSHS, return from FML, effective February 7, 2013.
- 2) **Meredith Emkey**, Kindergarten Teacher, WHEC, FML effective return to work date updated to January 3, 2013.
- 3) **Sallyanne McNichol**, Nurse, JSHS, FML effective February 4 to February 6, 2013 with a return to work date of February 7, 2013.

b. Support Staff

- 1) **Kathleen Rohm**, Special Education Instructional Aide, WHEC, unpaid leave of absence November 4-8, 2013.

3. APPOINTMENTS

a. Support Staff

- 1) **Kathryn Kready**, Food Service Worker, WHEC, effective February 12, 2013, 4 hours/day at \$9.89/hour.
Background information: This vacancy is being filled as the result of an employee transfer to the JSHS necessitated by a Food Service Worker resignation at JSHS.

b. Supplemental Staff

- 1) Requesting approval of the Spring Athletic Coach assignments and stipends per the attachment.

4. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Seeking ratification for the following teachers to provide after school tutoring to students at the Wyomissing Hills Elementary Center per the WAEA contract hourly wage rate for work outside contract hours to coincide with the current after school program for the 2012-13 school year. The program, which is currently operational, runs from December 4, 2012 to April 25, 2013.

Kami Fecho-Emerich
Brianna Fritz
Shauna Mehlbaum

Christopher Miller
Holli Noll
Colleen Reinecker

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- 2) **Brenda Phillips**, Teacher, Jr./Sr. High School, to provide homebound instruction for student ID# 200930 for a shared maximum of 5 hours per week from January 25, 2013 to March 8, 2013.

Background information: These homebound instruction hours are shared with Jessica Lengle, Transition Coordinator, Jr./Sr. High School per below.

- 3) **Jessica Lengle**, Transition Coordinator, Jr./Sr. High School, to provide homebound instruction for student ID# 200930 for a shared maximum of 5 hours per week from January 25, 2013 to March 8, 2013.

Background information: These homebound instruction hours are shared with Brenda Phillips, Teacher, Jr./Sr. High School, per above.

5. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher for the new Professional staff member for 2012-2013 School Year listed below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Elizabeth Tollin	Jessica Walters	LTS 1 st Grade Teacher	\$250

6. SUBSTITUTES

a. Professional Staff

- 1) **Greta Jones**, Teacher, (Addition) pending appropriate documentation
- 2) **Pamela Shields**, Guest Teacher (Addition)
- 3) **Betty VanHoove**, Nurse (Addition) pending appropriate documentation
- 4) **Denise A. Bononno**, Nurse (Addition)
- 5) **Julia Smith**, Nurse (Deletion)

b. Support Staff

- 1) **James Delp**, Weight Room Supervisor
Substitute, at the WAEA contract approved rate.

7. VOLUNTEERS

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

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The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS None.

NEW BUSINESS None.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mrs. Seltzer, seconded by Mrs. McAvoy to adjourn at 6:26 p.m.

Corinne D. Mason
Board Secretary